



CONTACT ME

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EDUCATION

Master

Bilad-Al Sham University
2022-2023

BANKING AND INSURANCE- LICENSE DEGREE

Damascus University
2001-2007

Certificates

Syrian CPA

Ministry of finance 2010

CMA

IMA Institute 2013

SKILLS

- Budgeting and planning
- Costing
- Business analyst
- ERP
- Management
- Programming and financial modeling

Mutasseem Watfa

معتصم وطفة

Finance Manager

WORK EXPERIENCE

Finance manager

2016 - till now

Talas Group

Finance tasks:

- The establishment of the financial system for the newly created corporates in the group.
- Preparation of the annual budget of the company.
- issue financial statements and reports, financial planning , costing , settlements.
- developing an effective computer application for issuing financial reports, by linking it with the SQL Server Database, and sending analytical reports to interested parties to suit each branch.
- Implementation of the Odoo ERP system in our branch in Egypt, my role included: diagnosing business requirements, negotiating with potential service providers, choosing the best alternative, and then supervising the implementation of the new system.

Management tasks:

- Adopt an Employee Authority Matrix that distributes tasks to our staff to achieve complementarity and attainment of the Company's objectives, and build the monthly assessment of employees on this matrix.
- Improving the team's skills, through continuous training.
- Enhancing staff members' loyalty to work.

Chief of accountants

2010-2015

Milk Man - Alresalah Group

- Issuing the final financial statements.
- Manage the daily accounting work, and supervise the reconciliation of accounts and warehouses.
- Issuing the procurement plan (stock recompensation) on a rolling periodic basis.

Trainer

2007-2010

Asia Training Center

- Trainer for accounting programs.
- Trainer for Excel, Access, ICDL, VBA, Macros.
- Accounting.

REFERENCES

Nawras Watfa

Asia Training Center / CEO

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Mustafa Al-Tayyan

Finance consultant

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